

Minutes of CHCF-B Administrative Committee (AC) Meeting
November 21, 2019 at 11:00 am

Venue

California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees

Primary Members

Patrick Hoglund, CPUC – Public Advocates Office
Michael Foreman, AT&T
Charlie Born, Frontier Communications (via telephone)
Amy Warshauer, Frontier Communications (via telephone)

Liaisons

Lalaine Semana, CPUC – Fiscal Office

Others

Risa Hernandez, CPUC – Communications Division
Felix Robles, CPUC – Communications Division
Hannah Steiner, CPUC – Communications Division
Danny Tse, CPUC – Communications Division
Sindy Yun, CPUC – Legal Division

1. Introductions

Prior to the introductions, Lalaine Semana introduced herself to the other members of the Administrative Committee.

2. Announcements

No announcements.

3. Public Comments – None

4. Review and Approval of Minutes

No change was made to the July 11th, 2019 meeting minutes. Patrick Hoglund made a motion to approve and adopt the meeting minutes. Michael Foreman and Charlie Born seconded the motion to approve and adopt the July 11th minutes.

5. Liaison Staff Reports

a. Fiscal Report

Lalaine distributed copies of the Quarterly Fiscal Report and discussed the data. Felix Robles had a question on outstanding loans, with Lalaine providing clarification on interest accrued upon loan repayment. Michael and Sindy Yun inquired about the CHCF-B fund balance and Felix explained that the current fund balance should cover approximately four years' of CHCF-B claims which have been decreasing. Lalaine will provide an update on the fund balance at the next CHCF-B AC meeting.

b. Legal Report

Discussion on use of CHCF-B funds for other purposes. Michael indicated that CHCF-B funds should only be used for purposes associated with the program. Charlie added that any change to how CHCF-B funds are used will require changes in legislation.

c. Communications Division

Felix informed the Committee on the departure of Tom Laxton from the Commission to the San Francisco Fire Department, introduced Hannah Steiner as the new meeting coordinator, and Danny Tse will be processing the monthly CHCF-B claims for the near future.

6. Other Administration Matters

a. There was a discussion on resizing the approved budget for the CHCF-B program. Felix informed that any decrease in the budget will require the submission of a budget change proposal, which are time consuming. Patrick indicated that having the existing budget does not hurt the CHCF-B program. Lalaine indicates that any change to the program budget will affect the annual appropriation, and Felix indicated that he is aware of the possible effects.

7. New agenda items for next meetings

a. No new legislation pending.

8. Date and Time for the next meeting:

- a. The next meeting will be held on Thursday, February 20, 2020 at 11:00 am
- b. The meeting was adjourned at 12:00 pm.